

Annual Reporting Arrangements for Parents

King's College School Panama

Academic Year 2025–2026

King's College School Panama is committed to keeping parents well informed about their child's academic progress, attainment and wellbeing.

Academic Reporting

Parents receive three formal reports during the academic year. These provide clear information on:

- attainment and progress in relation to curriculum expectations
- effort, engagement and learning behaviours
- next steps to support continued progress

Two of these reports include written comments, providing a detailed overview of the student's academic and personal development. The third report is based solely on grades, offering a snapshot of the student's performance in relation to the curriculum.

The timing and format of reports vary by phase to ensure they are age-appropriate and meaningful.

Parent Meetings

Formal parent-teacher meetings are held during the year to provide opportunities to discuss:

- Academic progress and learning
- Wellbeing and pastoral development
- Support strategies and agreed next steps

For EYFS and Primary (EYFS - KS2) there are three formal parent-teacher meetings complemented by three Celebrations of Learning. The Celebrations of Learning invite parents in to look through their child's school work alongside their child promoting parent to child dialogue and accountability. The conferences offer parents a chance to speak with their class teacher during a 10 minute face to face meeting in order to discuss the child's progress and next steps.

For Key Stage 3 (KS3) students, there is one formal parent-teacher meeting, followed by two student-led conferences, which are supervised and guided by the tutor. These conferences offer a chance for students to take an active role in discussing their progress with their families, while the tutor ensures that the process is constructive and focused.

For Key Stage 4 (KS4) and Key Stage 5 (KS5) students, there are two parent-teacher meetings each year. The first occurs at the end of Term 1, and the second takes place at the end of the mock exam period. These

meetings are designed to support students and their families as they navigate the important stages of their academic journey and prepare for upcoming assessments.

We offer an open door policy meaning that additional meetings may be arranged where appropriate to address specific concerns or provide further support. To families where requested.

Ongoing Communication

In addition to formal reports, parents receive regular updates through:

- The school's digital platforms
- Communication from class teachers, form tutors, or subject teachers
- Pastoral or academic leaders where relevant

Communication is also provided weekly through the weekly newsletter, which announces the main events of the upcoming week and highlights key term events. Every Friday, all parents receive the Panama Post, a celebration newsletter that showcases achievements, important updates, and school highlights.

In EYFS and Primary, photos of student learning and homework are shared with parents, while attainment, progress data and formal reports are accessible via iSAM Parent Portal.

For Year 7, 10, and 12, families can access the Inspired Global Study Platform, where they can view detailed information on their child's progress and learning through the school's digital platform.

Parents are encouraged to contact the school if they have questions or concerns about their child's progress or wellbeing.

Records and Confidentiality

All reports and communications are handled in line with the school's data protection and safeguarding policies.